

APPLICATION FOR HALL HIRE

When completed, please send form to: Valerie Gierth, U3A Treasurer
by post to: 28 St Andrews Road, Bridport, DT6 3BQ, or
by email to: treasurer@bridportu3a.org.uk

Notes:

To comply with national u3a requirements, the hire of any hall/room must be in the name of Bridport & District U3A, and all invoices are to be forwarded to the Treasurer for payment.

The cost of the hire will be met in full by Bridport & District U3A until the end of December 2022. The position will be reviewed at that time, but it is expected that our U3A will meet 50% of the hire costs after that date.

Date:.....

Name of Group:.....

Name of Group Leader or Member arranging booking:
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Average Number of Members Attending Group Meetings:.....

Name and Address of Venue:.....
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.....

Booking Contact Details:.....
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Date of Hire Commencement:.....

Frequency of Hire:.....

Starting Time and Duration of Meeting:.....

Cost of Hire (per hour/session):.....

Is the hire arrangement expected to be short or long term?

Please indicate whether it will be for more or less than 6 months, and provide any other relevant information that could influence the decision to support the hire application.
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Authorised:..... U3A Treasurer.

Date: